

All

**Assets**

**Current Asset**

1001-Cash in Bank - Broadway Bank Checking	42,779.01
1095-Frost Bank Money Market (MR&R)	191,855.43
1100-Undeposited Funds	3,955.29
1305-Prepaid Insurance	4,202.38
Accounts Receivable	32,918.99
Accounts Receivable - 1270-Allowance for Bad Debt	(1,484.36)
<b>Total Current Asset</b>	<b>\$274,226.74</b>

**Fixed Asset**

1400-Office Equipment	6,531.49
1410-Grounds Equipment	7,730.96
1420-Pool Furniture	1,793.69
1430-Clubhouse Equipment	4,898.17
1490-Accumulated Depreciation	(19,548.30)
<b>Total Fixed Asset</b>	<b>\$1,406.01</b>

**Total Assets**

**\$275,632.75**

**Liabilities**

**Current Liability**

2000-Accounts Payable	145.88
2060-Deferred Assessment Revenue	90,653.96
2070-Prepaid Assessments	29,710.34
2100-Payroll Liability	(7,789.03)
2510-Due to Reserve Account	6,000.00
<b>Total Current Liability</b>	<b>\$118,721.15</b>

**Total Liabilities**

**\$118,721.15**

**Equity**

3100-Fund Balance - Operating Fund	73,564.94
3102-Fund Balance - Reserve Fund	186,092.15
Retained Earnings	(85,630.23)
Net Income	(17,115.26)
<b>Total Equity</b>	<b>\$156,911.60</b>

**Total Liabilities & Equity**

**\$275,632.75**

6/1/2020 - 8/31/2020, By Month, Accrual basis

## All properties and company

Account	6/1/2020 - 6/30/2020	07/2020	8/1/2020 - 8/31/2020	Total
<b>Income</b>				
4000-Quarterly Assessments		135,980.00	523.00	136,503.00
4010-Late Fee Income	100.00	100.00	300.00	500.00
4015 - Convenience Fee Income	112.24	238.76	18.17	369.17
4030-Recovered Legal Fees			996.51	996.51
4040-Transfer Fees	250.00	600.00		850.00
4060 - Resident Decals	360.00	420.00	260.00	1,040.00
4070 - Swimming Pool Keys	45.00	35.00		80.00
4090-Interest Income from MM		3.05	3.23	6.28
4092-Interest Income-Reserve	3.15			3.15
Association Fee Income	0.85			0.85
<b>Total Income</b>	<b>\$871.24</b>	<b>\$137,376.81</b>	<b>\$2,100.91</b>	<b>\$140,348.96</b>
<b>Expense</b>				
5000-Grounds				
5000-Grounds - Other	(22.00)		53.48	31.48
5001-Maintenance Contract	14,166.64	14,166.65	14,166.64	42,499.93
5015-Water for Grounds	563.98	779.12	827.07	2,170.17
5045-Tree Trimming - Common Area	4,005.24	1,001.31		5,006.55
5046-Tree Trimming - Emergency		519.60		519.60
5047-Tree Trimming - Homeowner	(541.26)	(270.63)		(811.89)
<b>Total for 5000-Grounds</b>	<b>\$18,172.60</b>	<b>\$16,196.05</b>	<b>\$15,047.19</b>	<b>\$49,415.84</b>
5099-Controlled Access				
5100-Gate Guard Contract	7,180.80	13,440.43	20,594.28	41,215.51
5140 - Citations / Hang Tags		23.70		23.70
<b>Total for 5099-Controlled Access</b>	<b>\$7,180.80</b>	<b>\$13,464.13</b>	<b>\$20,594.28</b>	<b>\$41,239.21</b>
5199-Pool/Tennis Court				
5225 - Pool Maintenance/Repairs	738.87		111.69	850.56
<b>Total for 5199-Pool/Tennis Court</b>	<b>\$738.87</b>	<b>\$0.00</b>	<b>\$111.69</b>	<b>\$850.56</b>
5299-Clubhouse				
5325-Maintenance for Clubhouse		149.28		149.28
<b>Total for 5299-Clubhouse</b>	<b>\$0.00</b>	<b>\$149.28</b>	<b>\$0.00</b>	<b>\$149.28</b>
5499-Administrative				

6/1/2020 - 8/31/2020, By Month, Accrual basis

Account	6/1/2020 - 6/30/2020	07/2020	8/1/2020 - 8/31/2020	Total
6020-Supplies	0.00	455.64	140.87	596.51
6030-Phones & Internet	106.32	263.42	201.77	571.51
6035-Insurance	0.00	1,060.00	530.00	1,590.00
6040-Taxes			26.80	26.80
6049 - HOA Software Expense	432.77	445.69	513.27	1,391.73
6051-Legal Unrecoverable Fees		622.50	1,915.00	2,537.50
6058-Bank Charges	22.00	24.00		46.00
6060-Postage	154.00	165.00		319.00
6096-Contribution to Reserve Fund		6,000.00	4,000.00	10,000.00
<b>Total for 5499-Administrative</b>	<b>\$715.09</b>	<b>\$9,036.25</b>	<b>\$7,327.71</b>	<b>\$17,079.05</b>
<b>5599-Payroll Expenses</b>				
5599-Payroll Expenses - Other			57.98	57.98
6100 - Wages - Office Manager	2,996.79			2,996.79
6105 - Wages - Handyman	1,717.71	1,717.71	1,717.71	5,153.13
6110-FICA Expense	1,593.79	284.58	284.58	2,162.95
6140-Payroll Expense - Fees	84.35	57.98		142.33
<b>Total for 5599-Payroll Expenses</b>	<b>\$6,392.64</b>	<b>\$2,060.27</b>	<b>\$2,060.27</b>	<b>\$10,513.18</b>
<b>5699-Roads and Drainage</b>				
6048-Minor Repairs	261.49	376.50		637.99
<b>Total for 5699-Roads and Drainage</b>	<b>\$261.49</b>	<b>\$376.50</b>	<b>\$0.00</b>	<b>\$637.99</b>
<b>7000-Engineering</b>				
7001-Lake Water	917.43	1,365.55	2,366.25	4,649.23
7030-Irrigation Maintenance			92.01	92.01
7070-Electricity		1,899.16		1,899.16
7080-Handyman Supplies / Repairs			75.69	75.69
<b>Total for 7000-Engineering</b>	<b>\$917.43</b>	<b>\$3,264.71</b>	<b>\$2,533.95</b>	<b>\$6,716.09</b>
Bank Fees	12.00		12.00	24.00
<b>Total Expense</b>	<b>\$34,390.92</b>	<b>\$44,547.19</b>	<b>\$47,687.09</b>	<b>\$126,625.20</b>
<b>Net Operating Income</b>	<b>(\$33,519.68)</b>	<b>\$92,829.62</b>	<b>(\$45,586.18)</b>	<b>\$13,723.76</b>
<b>Net Income</b>	<b>(\$33,519.68)</b>	<b>\$92,829.62</b>	<b>(\$45,586.18)</b>	<b>\$13,723.76</b>

# Budget vs. Actuals

Accrual basis

Mission Trace Homeowners Association  
11333 Mission Trace  
San Antonio, TX 78230  
missiontracehoa@gmail.com

## Mission Trace HOA - FY 2020-2021

Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
<b>Income</b>								
4000-Quarterly Assessments	136,503.00	135,980.00	523.00	100.38 %	181,829.68	543,920.00	(362,090.32)	33.43 %
4010-Late Fee Income	425.00	600.00	(175.00)	70.83 %	1,050.00	2,400.00	(1,350.00)	43.75 %
4015 - Convenience Fee Income	258.93	750.00	(491.07)	34.52 %	970.45	3,000.00	(2,029.55)	32.35 %
4020-Member Fines	0.00	120.00	(120.00)	0.00 %	0.00	480.00	(480.00)	0.00 %
4030-Recovered Legal Fees	996.51	500.00	496.51	199.30 %	1,018.51	2,000.00	(981.49)	50.93 %
4040-Transfer Fees	600.00	950.00	(350.00)	63.16 %	1,100.00	3,800.00	(2,700.00)	28.95 %
4060 - Resident Decals	(453.60)	180.00	(633.60)	-252.00 %	106.40	720.00	(613.60)	14.78 %
4070 - Swimming Pool Keys	35.00	0.00	35.00	--	85.00	0.00	85.00	--
4090-Interest Income from MM	6.28	0.00	6.28	--	6.28	0.00	6.28	--
4092-Interest Income-Reserve	0.00	135.00	(135.00)	0.00 %	10.36	540.00	(529.64)	1.92 %
4500-Clubhouse Rental	0.00	540.00	(540.00)	0.00 %	0.00	2,160.00	(2,160.00)	0.00 %
Association Fee Income	0.00	0.00	0.00	--	0.85	0.00	0.85	--
<b>Total for Income</b>	<b>\$138,371.12</b>	<b>\$139,755.00</b>	<b>(\$1,383.88)</b>	<b>99.01 %</b>	<b>\$186,177.53</b>	<b>\$559,020.00</b>	<b>(\$372,842.47)</b>	<b>33.30 %</b>
<b>Expenses</b>								
5000-Grounds								
5000-Grounds - Other	53.48	0.00	53.48	--	31.48	0.00	31.48	--
5001-Maintenance Contract	42,409.93	42,500.00	(90.07)	99.79 %	84,474.78	170,000.00	(85,525.22)	49.69 %
5015-Water for Grounds	1,606.19	1,800.00	(193.81)	89.23 %	3,163.55	7,200.00	(4,036.45)	43.94 %
5035-Landscape Improvements	0.00	3,000.00	(3,000.00)	0.00 %	0.00	12,000.00	(12,000.00)	0.00 %

# Budget vs. Actuals

Accrual basis

Mission Trace Homeowners Association  
 11333 Mission Trace  
 San Antonio, TX 78230  
 missiontracehoa@gmail.com

Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
5045-Tree Trimming - Common Area	1,001.31	6,545.60	(5,544.29)	15.30 %	14,018.34	26,182.40	(12,164.06)	53.54 %
5046-Tree Trimming - Emergency	519.60	0.00	519.60	--	519.60	0.00	519.60	--
5047-Tree Trimming - Homeowner	(270.63)	0.00	(270.63)	--	(1,894.30)	0.00	(1,894.30)	--
5450-Mailboxes	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
5451-Signs	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
<b>Total for 5000-Grounds</b>	<b>\$45,319.88</b>	<b>\$54,145.60</b>	<b>(\$8,825.72)</b>	<b>83.70 %</b>	<b>\$100,313.45</b>	<b>\$216,582.40</b>	<b>(\$116,268.95)</b>	<b>46.32 %</b>
5099-Controlled Access								
5100-Gate Guard Contract	41,188.56	40,837.50	351.06	100.86 %	68,543.48	163,350.00	(94,806.52)	41.96 %
5135-Gate Maintenance	0.00	300.00	(300.00)	0.00 %	0.00	1,200.00	(1,200.00)	0.00 %
5140 - Citations / Hang Tags	23.70	225.00	(201.30)	10.53 %	440.41	900.00	(459.59)	48.93 %
5150-Camera Storage/Maintenance	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
<b>Total for 5099-Controlled Access</b>	<b>\$41,212.26</b>	<b>\$41,512.50</b>	<b>(\$300.24)</b>	<b>99.28 %</b>	<b>\$68,983.89</b>	<b>\$166,050.00</b>	<b>(\$97,066.11)</b>	<b>41.54 %</b>
5199-Pool/Tennis Court								
5225 - Pool Maintenance/Repairs	325.83	900.00	(574.17)	36.20 %	1,064.70	3,600.00	(2,535.30)	29.58 %
<b>Total for 5199-Pool/Tennis Court</b>	<b>\$325.83</b>	<b>\$900.00</b>	<b>(\$574.17)</b>	<b>36.20 %</b>	<b>\$1,064.70</b>	<b>\$3,600.00</b>	<b>(\$2,535.30)</b>	<b>29.58 %</b>
5299-Clubhouse								
5300-Clubhouse Cleaning	0.00	450.00	(450.00)	0.00 %	0.00	1,800.00	(1,800.00)	0.00 %
5325-Maintenance for Clubhouse	149.28	225.00	(75.72)	66.35 %	149.28	900.00	(750.72)	16.59 %

# Budget vs. Actuals

Accrual basis

Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
<b>Total for 5299-Clubhouse</b>	<b>\$149.28</b>	<b>\$675.00</b>	<b>22.12 %</b>	<b>\$149.28</b>	<b>\$2,700.00</b>	<b>5.53 %</b>
5399-Community Relations						
5470-Holiday Decoration	0.00	150.00	0.00 %	0.00	600.00	0.00 %
5480-Social Activities	75.00	450.00	16.67 %	75.00	1,800.00	4.17 %
6070-Annual/Special Meeting	0.00	45.00	0.00 %	0.00	180.00	0.00 %
<b>Total for 5399-Community Relations</b>	<b>\$75.00</b>	<b>\$645.00</b>	<b>11.63 %</b>	<b>\$75.00</b>	<b>\$2,580.00</b>	<b>2.91 %</b>
5499-Administrative						
6020-Supplies	828.39	1,200.00	69.03 %	2,705.82	4,800.00	56.37 %
6030-Phones & Internet	465.19	750.00	62.03 %	1,019.54	3,000.00	33.98 %
6035-Insurance	1,590.00	1,800.00	88.33 %	2,650.00	7,200.00	36.81 %
6040-Taxes	26.80	0.00	--	26.80	0.00	--
6045-Accounting Services	0.00	225.00	0.00 %	0.00	900.00	0.00 %
6046-Annual Audit/Tax Prep	0.00	1,050.00	0.00 %	0.00	4,200.00	0.00 %
6049 - HOA Software Expense	1,449.37	1,200.00	120.78 %	2,842.75	4,800.00	59.22 %
6051-Legal Unrecoverable Fees	3,032.50	900.00	336.94 %	4,535.23	3,600.00	125.98 %
6052-Miscellaneous	0.00	242.50	0.00 %	0.00	970.00	0.00 %
6058-Bank Charges	24.00	90.00	26.67 %	46.00	360.00	12.78 %
6060-Postage	165.00	300.00	55.00 %	319.00	1,200.00	26.58 %
6062-Repairs/Maintenance-Office	0.00	150.00	0.00 %	0.00	600.00	0.00 %

# Budget vs. Actuals

Accrual basis

Mission Trace Homeowners Association  
11333 Mission Trace  
San Antonio, TX 78230  
missiontracehoa@gmail.com

Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
6082-Bad Debt Expense	0.00	60.00	(60.00)	0.00 %	0.00	240.00	(240.00)	0.00 %
6095-Depreciation	0.00	45.00	(45.00)	0.00 %	0.00	180.00	(180.00)	0.00 %
6096-Contribution to Reserve Fund	10,000.00	4,079.40	5,920.60	245.13 %	10,000.00	16,317.60	(6,317.60)	61.28 %
6097-Repay Reserve Loan	0.00	6,000.00	(6,000.00)	0.00 %	0.00	24,000.00	(24,000.00)	0.00 %
<b>Total for 5499-Administrative</b>	<b>\$17,581.25</b>	<b>\$18,091.90</b>	<b>(\$510.65)</b>	<b>97.18 %</b>	<b>\$24,145.14</b>	<b>\$72,367.60</b>	<b>(\$48,222.46)</b>	<b>33.36 %</b>
5599-Payroll Expenses	128.95	0.00	128.95	--	258.29	0.00	258.29	--
5599-Payroll Expenses - Other	0.00	9,380.00	(9,380.00)	0.00 %	9,000.09	37,520.00	(28,519.91)	23.99 %
6100 - Wages - Office Manager	4,294.28	5,850.00	(1,555.72)	73.41 %	10,536.90	23,400.00	(12,863.10)	45.03 %
6105 - Wages - Handyman	711.44	650.00	61.44	109.45 %	2,516.65	2,600.00	(83.35)	96.79 %
6110-FICA Expense	0.00	75.00	(75.00)	0.00 %	26.05	300.00	(273.95)	8.68 %
6120-FUTA Expense	0.00	30.00	(30.00)	0.00 %	9.20	120.00	(110.80)	7.67 %
6130-SUTA Expense	57.98	300.00	(242.02)	19.33 %	215.06	1,200.00	(984.94)	17.92 %
6140-Payroll Expense - Fees								
<b>Total for 5599-Payroll Expenses</b>	<b>\$5,192.65</b>	<b>\$16,285.00</b>	<b>(\$11,092.35)</b>	<b>31.89 %</b>	<b>\$22,562.24</b>	<b>\$65,140.00</b>	<b>(\$42,577.76)</b>	<b>34.64 %</b>
5699-Roads and Drainage	376.50	0.00	376.50	--	637.99	0.00	637.99	--
6048-Minor Repairs								
<b>Total for 5699-Roads and Drainage</b>	<b>\$376.50</b>	<b>\$0.00</b>	<b>\$376.50</b>	<b>0.00 %</b>	<b>\$637.99</b>	<b>\$0.00</b>	<b>\$637.99</b>	<b>0.00 %</b>
7000-Engineering	3,731.80	2,100.00	1,631.80	177.70 %	6,085.82	8,400.00	(2,314.18)	72.45 %
7001-Lake Water								

# Budget vs. Actuals

Mission Trace Homeowners Association  
11333 Mission Trace  
San Antonio, TX 78230  
missiontracehoa@gmail.com

Accrual basis

Account	7/1/2020 - 9/30/2020				4/1/2020 - 3/31/2021			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
7010-Lake/Fountain/Aerator Maintenance	0.00	300.00	(300.00)	0.00 %	0.00	1,200.00	(1,200.00)	0.00 %
7030-Irrigation Maintenance	395.11	750.00	(354.89)	52.68 %	395.11	3,000.00	(2,604.89)	13.17 %
7040-Light Bulbs & Supplies	0.00	225.00	(225.00)	0.00 %	0.00	900.00	(900.00)	0.00 %
7040-Lights/Electrical Maintenance	0.00	225.00	(225.00)	0.00 %	0.00	900.00	(900.00)	0.00 %
7060-Professional Expenses	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
7070-Electricity	4,089.06	3,000.00	1,089.06	136.30 %	6,221.68	12,000.00	(5,778.32)	51.85 %
7080-Handyman Supplies / Repairs	75.69	750.00	(674.31)	10.09 %	75.69	3,000.00	(2,924.31)	2.52 %
<b>Total for 7000-Engineering</b>	<b>\$8,291.66</b>	<b>\$7,500.00</b>	<b>\$791.66</b>	<b>110.56 %</b>	<b>\$12,778.30</b>	<b>\$30,000.00</b>	<b>(\$17,221.70)</b>	<b>42.59 %</b>
Bank Fees	12.00	0.00	12.00	--	70.00	0.00	70.00	--
<b>Total for Expenses</b>	<b>\$118,536.31</b>	<b>\$139,755.00</b>	<b>(\$21,218.69)</b>	<b>84.82 %</b>	<b>\$230,779.99</b>	<b>\$559,020.00</b>	<b>(\$328,240.01)</b>	<b>41.28 %</b>
<b>Net Operating Income</b>	<b>\$19,834.81</b>	<b>\$0.00</b>	<b>\$19,834.81</b>	<b>0.00 %</b>	<b>(\$44,602.46)</b>	<b>\$0.00</b>	<b>(\$44,602.46)</b>	<b>0.00 %</b>
<b>Net Income</b>	<b>\$19,834.81</b>	<b>\$0.00</b>	<b>\$19,834.81</b>	<b>0.00 %</b>	<b>(\$44,602.46)</b>	<b>\$0.00</b>	<b>(\$44,602.46)</b>	<b>0.00 %</b>