

Mission Trace HOA

Assets

Current Asset

1001-Cash in Bank - Broadway Bank Checking	28,772.13
1001-Cash in Bank - Broadway Bank Checking - Pending EFTs	2,650.86
1095-Frost Bank Money Market (MR&R)	195,858.71
1100-Undeposited Funds	2,649.29
1305-Prepaid Insurance	4,202.38
Accounts Receivable	7,634.59
Accounts Receivable - 1270-Allowance for Bad Debt	(1,484.36)

Total Current Asset **\$240,283.60**

Fixed Asset

1400-Office Equipment	6,531.49
1410-Grounds Equipment	7,730.96
1420-Pool Furniture	1,793.69
1430-Clubhouse Equipment	4,898.17
1490-Accumulated Depreciation	(19,548.30)

Total Fixed Asset **\$1,406.01**

Total Assets

\$241,689.61

Liabilities

Current Liability

2000-Accounts Payable	145.88
2060-Deferred Assessment Revenue	90,653.96
2070-Prepaid Assessments	29,710.34
2100-Payroll Liability	(7,789.03)
2510-Due to Reserve Account	10,000.00

Total Current Liability **\$122,721.15**

Total Liabilities

\$122,721.15

Equity

3100-Fund Balance - Operating Fund	73,564.94
3102-Fund Balance - Reserve Fund	186,092.15
Retained Earnings	(85,630.23)
Net Income	(55,058.40)

Total Equity **\$118,968.46**

Total Liabilities & Equity

\$241,689.61

7/1/2020 - 9/30/2020, By Month, Accrual basis

Mission Trace HOA

Account	07/2020	08/2020	09/2020	Total
Income				
4000-Quarterly Assessments	135,980.00	523.00		136,503.00
4010-Late Fee Income	100.00	300.00	50.00	450.00
4015 - Convenience Fee Income	238.76	18.17	60.84	317.77
4030-Recovered Legal Fees		996.51	0.00	996.51
4040-Transfer Fees	600.00			600.00
4060 - Resident Decals	420.00	260.00	(973.60)	(293.60)
4070 - Swimming Pool Keys	35.00			35.00
4090-Interest Income from MM	3.05	3.23	3.28	9.56
Total Income	\$137,376.81	\$2,100.91	(\$859.48)	\$138,618.24
Expense				
5000-Grounds				
5000-Grounds - Other		53.48		53.48
5001-Maintenance Contract	14,166.65	14,166.64	14,166.64	42,499.93
5015-Water for Grounds	779.12	827.07	500.99	2,107.18
5045-Tree Trimming - Common Area	1,001.31			1,001.31
5046-Tree Trimming - Emergency	519.60			519.60
5047-Tree Trimming - Homeowner	(270.63)			(270.63)
Total for 5000-Grounds	\$16,196.05	\$15,047.19	\$14,667.63	\$45,910.87
5099-Controlled Access				
5100-Gate Guard Contract	13,440.43	20,594.28	13,887.54	47,922.25
5140 - Citations / Hang Tags	23.70			23.70
Total for 5099-Controlled Access	\$13,464.13	\$20,594.28	\$13,887.54	\$47,945.95
5199-Pool/Tennis Court				
5225 - Pool Maintenance/Repairs		111.69	443.83	555.52
Total for 5199-Pool/Tennis Court	\$0.00	\$111.69	\$443.83	\$555.52
5299-Clubhouse				
5325-Maintenance for Clubhouse	149.28			149.28
Total for 5299-Clubhouse	\$149.28	\$0.00	\$0.00	\$149.28
5399-Community Relations				
5480-Social Activities			75.00	75.00
Total for 5399-Community Relations	\$0.00	\$0.00	\$75.00	\$75.00
5499-Administrative				

7/1/2020 - 9/30/2020, By Month, Accrual basis

Account	07/2020	08/2020	09/2020	Total
6020-Supplies	455.64	140.87	336.47	932.98
6030-Phones & Internet	263.42	201.77	196.09	661.28
6035-Insurance	1,060.00	530.00	1,255.00	2,845.00
6040-Taxes		26.80		26.80
6049 - HOA Software Expense	445.69	513.27	618.20	1,577.16
6051-Legal Unrecoverable Fees	622.50	1,915.00	495.00	3,032.50
6058-Bank Charges	24.00	12.00	12.00	48.00
6060-Postage	165.00		121.00	286.00
6096-Contribution to Reserve Fund	6,000.00	4,000.00		10,000.00
Total for 5499-Administrative	\$9,036.25	\$7,339.71	\$3,033.76	\$19,409.72
5599-Payroll Expenses				
6105 - Wages - Handyman	1,717.71	1,717.71	1,717.71	5,153.13
6110-FICA Expense	284.58	284.58	284.58	853.74
6140-Payroll Expense - Fees	57.98	57.98	70.97	186.93
Total for 5599-Payroll Expenses	\$2,060.27	\$2,060.27	\$2,073.26	\$6,193.80
7000-Engineering				
7001-Lake Water	1,365.55	2,366.25	409.64	4,141.44
7030-Irrigation Maintenance		92.01	303.10	395.11
7070-Electricity	1,899.16		2,189.90	4,089.06
7080-Handyman Supplies / Repairs	376.50	75.69		452.19
Total for 7000-Engineering	\$3,641.21	\$2,533.95	\$2,902.64	\$9,077.80
Total Expense	\$44,547.19	\$47,687.09	\$37,083.66	\$129,317.94
Net Operating Income	\$92,829.62	(\$45,586.18)	(\$37,943.14)	\$9,300.30
Net Income	\$92,829.62	(\$45,586.18)	(\$37,943.14)	\$9,300.30

Budget vs. Actuals

Accrual basis

Mission Trace Homeowners Association
 11333 Mission Trace
 San Antonio, TX 78230
 missiontracehoa@gmail.com

Mission Trace HOA - FY 2020-2021

Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
Income								
4000-Quarterly Assessments	136,503.00	135,980.00	523.00	100.38 %	317,286.68	543,920.00	(226,633.32)	58.33 %
4010-Late Fee Income	450.00	600.00	(150.00)	75.00 %	1,075.00	2,400.00	(1,325.00)	44.79 %
4015 - Convenience Fee Income	317.77	750.00	(432.23)	42.37 %	1,119.44	3,000.00	(1,880.56)	37.31 %
4020-Member Fines	0.00	120.00	(120.00)	0.00 %	0.00	480.00	(480.00)	0.00 %
4030-Recovered Legal Fees	996.51	500.00	496.51	199.30 %	1,018.51	2,000.00	(981.49)	50.93 %
4040-Transfer Fees	600.00	950.00	(350.00)	63.16 %	1,350.00	3,800.00	(2,450.00)	35.53 %
4060 - Resident Decals	(293.60)	180.00	(473.60)	-163.11 %	286.40	720.00	(433.60)	39.78 %
4070 - Swimming Pool Keys	35.00	0.00	35.00	--	85.00	0.00	85.00	--
4090-Interest Income from MM	9.56	0.00	9.56	--	9.56	0.00	9.56	--
4092-Interest Income-Reserve	0.00	135.00	(135.00)	0.00 %	10.36	540.00	(529.64)	1.92 %
4500-Clubhouse Rental	0.00	540.00	(540.00)	0.00 %	0.00	2,160.00	(2,160.00)	0.00 %
Association Fee Income	0.00	0.00	0.00	--	0.85	0.00	0.85	--
Total for Income	\$138,618.24	\$139,755.00	(\$1,136.76)	99.19 %	\$322,241.80	\$559,020.00	(\$236,778.20)	57.64 %
Expenses								
5000-Grounds								
5000-Grounds - Other	53.48	0.00	53.48	--	31.48	0.00	31.48	--
5001-Maintenance Contract	42,499.93	42,500.00	(0.07)	100.00 %	98,731.43	170,000.00	(71,268.57)	58.08 %
5015-Water for Grounds	2,107.18	1,800.00	307.18	117.07 %	3,664.54	7,200.00	(3,535.46)	50.90 %
5035-Landscape Improvements	0.00	3,000.00	(3,000.00)	0.00 %	0.00	12,000.00	(12,000.00)	0.00 %

Budget vs. Actuals

Accrual basis

Mission Trace Homeowners Association
11333 Mission Trace
San Antonio, TX 78230
missiontracehoa@gmail.com

Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
5045-Tree Trimming - Common Area	1,001.31	6,545.60	(5,544.29)	15.30 %	14,018.34	26,182.40	(12,164.06)	53.54 %
5046-Tree Trimming - Emergency	519.60	0.00	519.60	--	519.60	0.00	519.60	--
5047-Tree Trimming - Homeowner	(270.63)	0.00	(270.63)	--	(1,894.30)	0.00	(1,894.30)	--
5450-Mailboxes	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
5451-Signs	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
Total for 5000-Grounds	\$45,910.87	\$54,145.60	(\$8,234.73)	84.79 %	\$115,071.09	\$216,582.40	(\$101,511.31)	53.13 %
5099-Controlled Access								
5100-Gate Guard Contract	47,922.25	40,837.50	7,084.75	117.35 %	81,983.91	163,350.00	(81,366.09)	50.19 %
5135-Gate Maintenance	0.00	300.00	(300.00)	0.00 %	0.00	1,200.00	(1,200.00)	0.00 %
5140 - Citations / Hang Tags	23.70	225.00	(201.30)	10.53 %	440.41	900.00	(459.59)	48.93 %
5150-Camera Storage/Maintenance	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
Total for 5099-Controlled Access	\$47,945.95	\$41,512.50	\$6,433.45	115.50 %	\$82,424.32	\$166,050.00	(\$83,625.68)	49.64 %
5199-Pool/Tennis Court								
5199-Pool/Tennis Court - Other	0.00	0.00	0.00	--	(10.00)	0.00	(10.00)	--
5225 - Pool Maintenance/Repairs	555.52	900.00	(344.48)	61.72 %	1,374.31	3,600.00	(2,225.69)	38.18 %
Total for 5199-Pool/Tennis Court	\$555.52	\$900.00	(\$344.48)	61.72 %	\$1,364.31	\$3,600.00	(\$2,235.69)	37.90 %
5299-Clubhouse								
5300-Clubhouse Cleaning	0.00	450.00	(450.00)	0.00 %	0.00	1,800.00	(1,800.00)	0.00 %

Budget vs. Actuals

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Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
5325-Maintenance for Clubhouse	149.28	225.00	(75.72)	66.35 %	149.28	900.00	(750.72)	16.59 %
Total for 5299-Clubhouse	\$149.28	\$675.00	(\$525.72)	22.12 %	\$149.28	\$2,700.00	(\$2,550.72)	5.53 %
5399-Community Relations								
5470-Holiday Decoration	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
5480-Social Activities	75.00	450.00	(375.00)	16.67 %	75.00	1,800.00	(1,725.00)	4.17 %
6070-Annual/Special Meeting	0.00	45.00	(45.00)	0.00 %	0.00	180.00	(180.00)	0.00 %
Total for 5399-Community Relations	\$75.00	\$645.00	(\$570.00)	11.63 %	\$75.00	\$2,580.00	(\$2,505.00)	2.91 %
5499-Administrative								
6020-Supplies	932.98	1,200.00	(267.02)	77.75 %	3,069.55	4,800.00	(1,730.45)	63.95 %
6030-Phones & Internet	661.28	750.00	(88.72)	88.17 %	1,333.12	3,000.00	(1,666.88)	44.44 %
6035-Insurance	2,845.00	1,800.00	1,045.00	158.06 %	3,905.00	7,200.00	(3,295.00)	54.24 %
6040-Taxes	26.80	0.00	26.80	--	26.80	0.00	26.80	--
6045-Accounting Services	0.00	225.00	(225.00)	0.00 %	0.00	900.00	(900.00)	0.00 %
6046-Annual Audit/Tax Prep	0.00	1,050.00	(1,050.00)	0.00 %	0.00	4,200.00	(4,200.00)	0.00 %
6049 - HOA Software Expense	1,577.16	1,200.00	377.16	131.43 %	3,347.85	4,800.00	(1,452.15)	69.75 %
6051-Legal Unrecoverable Fees	3,032.50	900.00	2,132.50	336.94 %	6,440.06	3,600.00	2,840.06	178.89 %
6052-Miscellaneous	0.00	242.50	(242.50)	0.00 %	0.00	970.00	(970.00)	0.00 %
6058-Bank Charges	48.00	90.00	(42.00)	53.33 %	128.00	360.00	(232.00)	35.56 %
6060-Postage	286.00	300.00	(14.00)	95.33 %	440.00	1,200.00	(760.00)	36.67 %

Budget vs. Actuals

Accrual basis

Account	7/1/2020 - 9/30/2020				4/1/2020 - 3/31/2021			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
6062-Repairs/Maintenance-Office	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
6082-Bad Debt Expense	0.00	60.00	(60.00)	0.00 %	0.00	240.00	(240.00)	0.00 %
6095-Depreciation	0.00	45.00	(45.00)	0.00 %	0.00	180.00	(180.00)	0.00 %
6096-Contribution to Reserve Fund	10,000.00	4,079.40	5,920.60	245.13 %	10,000.00	16,317.60	(6,317.60)	61.28 %
6097-Repay Reserve Loan	0.00	6,000.00	(6,000.00)	0.00 %	0.00	24,000.00	(24,000.00)	0.00 %
Total for 5499-Administrative	\$19,409.72	\$18,091.90	\$1,317.82	107.28 %	\$28,690.38	\$72,367.60	(\$43,677.22)	39.65 %
5599-Payroll Expenses								
6100 - Wages - Office Manager	0.00	9,380.00	(9,380.00)	0.00 %	9,000.09	37,520.00	(28,519.91)	23.99 %
6105 - Wages - Handyman	5,153.13	5,850.00	(696.87)	88.09 %	12,254.61	23,400.00	(11,145.39)	52.37 %
6110-FICA Expense	853.74	650.00	203.74	131.34 %	2,801.23	2,600.00	201.23	107.74 %
6120-FUTA Expense	0.00	75.00	(75.00)	0.00 %	26.05	300.00	(273.95)	8.68 %
6130-SUTA Expense	0.00	30.00	(30.00)	0.00 %	9.20	120.00	(110.80)	7.67 %
6140-Payroll Expense - Fees	186.93	300.00	(113.07)	62.31 %	531.33	1,200.00	(668.67)	44.28 %
Total for 5599-Payroll Expenses	\$6,193.80	\$16,285.00	(\$10,091.20)	38.03 %	\$24,622.51	\$65,140.00	(\$40,517.49)	37.80 %
7000-Engineering								
7001-Lake Water	4,141.44	2,100.00	2,041.44	197.21 %	6,495.46	8,400.00	(1,904.54)	77.33 %
7010-Lake/Fountain/Aerator Maintenance	0.00	300.00	(300.00)	0.00 %	0.00	1,200.00	(1,200.00)	0.00 %
7030-Irrigation Maintenance	395.11	750.00	(354.89)	52.68 %	773.99	3,000.00	(2,226.01)	25.80 %

Budget vs. Actuals

Accrual basis

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Account	7/1/2020 - 9/30/2020			4/1/2020 - 3/31/2021				
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
7040-Light Bulbs & Supplies	0.00	225.00	(225.00)	0.00 %	0.00	900.00	(900.00)	0.00 %
7040-Lights/Electrical Maintenance	0.00	225.00	(225.00)	0.00 %	0.00	900.00	(900.00)	0.00 %
7060-Professional Expenses	0.00	150.00	(150.00)	0.00 %	0.00	600.00	(600.00)	0.00 %
7070-Electricity	4,089.06	3,000.00	1,089.06	136.30 %	7,071.33	12,000.00	(4,928.67)	58.93 %
7080-Handyman Supplies / Repairs	452.19	750.00	(297.81)	60.29 %	749.15	3,000.00	(2,250.85)	24.97 %
Total for 7000-Engineering	\$9,077.80	\$7,500.00	\$1,577.80	121.04 %	\$15,089.93	\$30,000.00	(\$14,910.07)	50.30 %
Total for Expenses	\$129,317.94	\$139,755.00	(\$10,437.06)	92.53 %	\$267,486.82	\$559,020.00	(\$291,533.18)	47.85 %
Net Operating Income	\$9,300.30	\$0.00	\$9,300.30	0.00 %	\$54,754.98	\$0.00	\$54,754.98	0.00 %
Net Income	\$9,300.30	\$0.00	\$9,300.30	0.00 %	\$54,754.98	\$0.00	\$54,754.98	0.00 %