

Mission Trace HOA

Assets

Current Asset

1001-Cash in Bank - Broadway Bank Checking	81,200.88
1095-Frost Bank Money Market (MR&R)	174,672.39
1100-Undeposited Funds	3,004.04
1305-Prepaid Insurance	156.79
Accounts Receivable	(6,495.16)
Accounts Receivable - 1096-Transfer from Opr Acct	58,130.52
Total Current Asset	\$310,669.46

Fixed Asset

1400-Office Equipment	5,577.49
1410-Grounds Equipment	7,730.96
1420-Pool Furniture	1,793.69
1430-Clubhouse Equipment	4,898.17
1490-Accumulated Depreciation	(19,548.30)
Total Fixed Asset	\$452.01

Total Assets

\$311,121.47

Liabilities

Current Liability

2000-Accounts Payable	7,158.40
2060-Deferred Assessment Revenue	46,545.48
2070-Prepaid Assessments	4,683.00
2100-Payroll Liability	(5,103.93)
2200-Accrued Expenses	2,733.50
Total Current Liability	\$56,016.45

Total Liabilities

\$56,016.45

Equity

3000-Opening Balance Equity	0.01
3100-Fund Balance - Operating Fund	112,648.63
3102-Fund Balance - Reserve Fund	262,561.17
Retained Earnings	(131,904.28)
Net Income	11,799.49
Total Equity	\$255,105.02

Total Liabilities & Equity

\$311,121.47

Mission Trace HOA

Account	05/2019	Total
Income		
4000-Quarterly Assessments	42,778.53	42,778.53
4010-Late Fee Income	230.00	230.00
4015 - Convenience Fee Income	58.06	58.06
4030-Recovered Legal Fees	339.00	339.00
4060 - Resident Decals	636.13	636.13
4070 - Swimming Pool Keys	5.00	5.00
4092-Interest Income-Reserve	78.93	78.93
4500-Clubhouse Rental	700.00	700.00
Total Income	\$44,825.65	\$44,825.65
Expense		
5000-Grounds		
5001-Maintenance Contract	13,731.56	13,731.56
5015-Water for Grounds	916.44	916.44
5035-Landscape Improvements	1,950.00	1,950.00
5046-Tree Trimming - Emergency	1,001.31	1,001.31
5047-Tree Trimming - Homeowner	2,760.35	2,760.35
5451-Signs	402.69	402.69
Total for 5000-Grounds	\$20,762.35	\$20,762.35
5099-Controlled Access		
5100-Gate Guard Contract	13,586.76	13,586.76
5130-Phone & Internet - Guardhouse	63.32	63.32
Total for 5099-Controlled Access	\$13,650.08	\$13,650.08
5199-Pool/Tennis Court		
5200-Pool Service Contract	650.00	650.00
Total for 5199-Pool/Tennis Court	\$650.00	\$650.00
5299-Clubhouse		
5300-Clubhouse Cleaning	180.00	180.00
5320-Supplies for Clubhouse	1,147.73	1,147.73
Total for 5299-Clubhouse	\$1,327.73	\$1,327.73
5399-Community Relations		
5480-Social Activities	84.08	84.08
Total for 5399-Community Relations	\$84.08	\$84.08

Account	05/2019	Total
5499-Administrative		
6020-Supplies	165.10	165.10
6049 - HOA Software Expense	436.13	436.13
6051-Legal Unrecoverable Fees	967.12	967.12
6052-Miscellaneous	67.60	67.60
6060-Postage	471.32	471.32
6067-Equipment Repair	150.00	150.00
6095-Depreciation	14.19	14.19
Total for 5499-Administrative	\$2,271.46	\$2,271.46
5599-Payroll Expenses		
6100 - Wages - Office Manager	2,378.55	2,378.55
6105 - Wages - Handyman	1,618.52	1,618.52
6110-FICA Expense	266.44	266.44
6120-FUTA Expense	3.51	3.51
6130-SUTA Expense	2.12	2.12
Total for 5599-Payroll Expenses	\$4,269.14	\$4,269.14
7000-Engineering		
7070-Electricity	850.20	850.20
Total for 7000-Engineering	\$850.20	\$850.20
Total Expense	\$43,865.04	\$43,865.04
Net Operating Income	\$960.61	\$960.61
Net Income	\$960.61	\$960.61

Budget vs. Actuals

Accrual basis

Mission Trace Homeowners Association
11333 Mission Trace
San Antonio, TX 78230
missiontracehoa@gmail.com

Mission Trace HOA - FY 2019 - 2020

Account	5/1/2019 - 5/31/2019				4/1/2019 - 5/31/2019			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
Income								
4000-Quarterly Assessments	42,778.53	44,026.67	(1,248.14)	97.17 %	86,803.53	88,053.00	(1,249.47)	98.58 %
4010-Late Fee Income	230.00	433.33	(203.33)	53.08 %	915.00	867.00	48.00	105.54 %
4015 - Convenience Fee Income	58.06	25.00	33.06	232.24 %	355.20	50.00	305.20	710.40 %
4020-Member Fines	0.00	62.50	(62.50)	0.00 %	0.00	125.00	(125.00)	0.00 %
4030-Recovered Legal Fees	339.00	83.33	255.67	406.80 %	3,195.66	167.00	3,028.66	1,913.57 %
4040-Transfer Fees	0.00	250.00	(250.00)	0.00 %	1,250.00	500.00	750.00	250.00 %
4060 - Resident Decals	636.13	0.00	636.13	--	2,496.13	0.00	2,496.13	--
4070 - Swimming Pool Keys	5.00	0.00	5.00	--	25.00	0.00	25.00	--
4090-Interest Income from MM	0.00	8.33	(8.33)	0.00 %	0.00	17.00	(17.00)	0.00 %
4092-Interest Income-Reserve	78.93	12.50	66.43	631.44 %	160.45	25.00	135.45	641.80 %
4500-Clubhouse Rental	700.00	208.33	491.67	336.00 %	875.00	417.00	458.00	209.83 %
Total for Income	\$44,825.65	\$45,110.00	(\$284.35)	99.37 %	\$96,075.97	\$90,221.00	\$5,854.97	106.49 %
Expenses								
5000-Grounds								
5001-Maintenance Contract	13,731.56	13,750.00	(18.44)	99.87 %	27,463.12	27,500.00	(36.88)	99.87 %
5015-Water for Grounds	916.44	666.67	249.77	137.47 %	916.44	1,333.00	(416.56)	68.75 %
5035-Landscape Improvements	1,950.00	2,000.00	(50.00)	97.50 %	3,800.00	4,000.00	(200.00)	95.00 %
5045-Tree Trimming - Common Area	0.00	1,000.00	(1,000.00)	0.00 %	0.00	2,000.00	(2,000.00)	0.00 %

Budget vs. Actuals

Accrual basis

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Account	5/1/2019 - 5/31/2019				4/1/2019 - 5/31/2019			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
5046-Tree Trimming - Emergency	1,001.31	1,000.00	1.31	100.13 %	2,002.62	2,000.00	2.62	100.13 %
5047-Tree Trimming - Homeowner	2,760.35	2,708.33	52.02	101.92 %	4,140.53	5,417.00	(1,276.47)	76.44 %
5450-Mailboxes	0.00	100.00	(100.00)	0.00 %	0.00	200.00	(200.00)	0.00 %
5451-Signs	402.69	100.00	302.69	402.69 %	402.69	200.00	202.69	201.35 %
Total for 5000-Grounds	\$20,762.35	\$21,325.00	(\$562.65)	97.36 %	\$38,725.40	\$42,650.00	(\$3,924.60)	90.80 %
5099-Controlled Access								
5100-Gate Guard Contract	13,586.76	13,367.50	219.26	101.64 %	26,735.24	26,735.00	0.24	100.00 %
5130-Phone & Internet - Guardhouse	63.32	158.33	(95.01)	39.99 %	198.73	317.00	(118.27)	62.69 %
5135-Gate Maintenance	0.00	133.33	(133.33)	0.00 %	625.14	267.00	358.14	234.13 %
5140-Passes	0.00	100.00	(100.00)	0.00 %	0.00	200.00	(200.00)	0.00 %
5145-Guard Station Supplies	0.00	41.67	(41.67)	0.00 %	0.00	83.00	(83.00)	0.00 %
5150-Camera Storage/Maintenance	0.00	50.00	(50.00)	0.00 %	0.00	100.00	(100.00)	0.00 %
5155-Perimeter Fence Maintenance	0.00	33.33	(33.33)	0.00 %	0.00	67.00	(67.00)	0.00 %
Total for 5099-Controlled Access	\$13,650.08	\$13,884.17	(\$234.09)	98.31 %	\$27,559.11	\$27,769.00	(\$209.89)	99.24 %
5199-Pool/Tennis Court								
5200-Pool Service Contract	650.00	595.83	54.17	109.09 %	1,300.00	1,192.00	108.00	109.06 %
5225-Supplies/Maintenance	0.00	128.33	(128.33)	0.00 %	0.00	257.00	(257.00)	0.00 %

Budget vs. Actuals

Accrual basis

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Account	5/1/2019 - 5/31/2019				4/1/2019 - 5/31/2019			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
Total for 5199-Pool/Tennis Court	\$650.00	\$724.17	(\$74.17)	89.76 %	\$1,300.00	\$1,449.00	(\$149.00)	89.72 %
5299-Clubhouse								
5300-Clubhouse Cleaning	180.00	208.33	(28.33)	86.40 %	180.00	417.00	(237.00)	43.17 %
5320-Supplies for Clubhouse	1,147.73	91.67	1,056.06	1,252.07 %	1,147.73	183.00	964.73	627.17 %
5325-Maintenance for Clubhouse	0.00	91.67	(91.67)	0.00 %	0.00	183.00	(183.00)	0.00 %
Total for 5299-Clubhouse	\$1,327.73	\$391.67	\$936.06	338.99 %	\$1,327.73	\$783.00	\$544.73	169.57 %
5399-Community Relations								
5470-Holiday Decoration	0.00	12.50	(12.50)	0.00 %	0.00	25.00	(25.00)	0.00 %
5480-Social Activities	84.08	208.33	(124.25)	40.36 %	84.08	417.00	(332.92)	20.16 %
6070-Annual/Special Meeting	0.00	25.00	(25.00)	0.00 %	0.00	50.00	(50.00)	0.00 %
Total for 5399-Community Relations	\$84.08	\$245.83	(\$161.75)	34.20 %	\$84.08	\$492.00	(\$407.92)	17.09 %
5499-Administrative								
6020-Supplies	165.10	250.00	(84.90)	66.04 %	165.10	500.00	(334.90)	33.02 %
6030-Office Phone & Internet	0.00	150.00	(150.00)	0.00 %	208.86	300.00	(91.14)	69.62 %
6035-Insurance	0.00	833.33	(833.33)	0.00 %	0.00	1,667.00	(1,667.00)	0.00 %
6045-Accounting Services	0.00	50.00	(50.00)	0.00 %	0.00	100.00	(100.00)	0.00 %
6046-Annual Audit/Tax Prep	0.00	166.67	(166.67)	0.00 %	0.00	333.00	(333.00)	0.00 %

Budget vs. Actuals

Accrual basis

Account	5/1/2019 - 5/31/2019				4/1/2019 - 5/31/2019			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
6049 - HOA Software Expense	436.13	333.33	102.80	130.84 %	787.39	667.00	120.39	118.05 %
6051-Legal Unrecoverable Fees	967.12	166.67	800.45	580.27 %	3,810.43	333.00	3,477.43	1,144.27 %
6052-Miscellaneous	67.60	62.50	5.10	108.16 %	(151.36)	125.00	(276.36)	-121.09 %
6058-Bank Charges	0.00	8.33	(8.33)	0.00 %	0.00	17.00	(17.00)	0.00 %
6060-Postage	471.32	133.33	337.99	353.49 %	471.32	267.00	204.32	176.52 %
6067-Equipment Repair	150.00	33.33	116.67	450.00 %	150.00	67.00	83.00	223.88 %
6082-Bad Debt Expense	0.00	83.33	(83.33)	0.00 %	0.00	167.00	(167.00)	0.00 %
6095-Depreciation	14.19	11.67	2.52	121.63 %	14.19	23.00	(8.81)	61.70 %
Total for 5499-Administrative	\$2,271.46	\$2,282.50	(\$11.04)	99.52 %	\$5,455.93	\$4,566.00	\$889.93	119.49 %
5599-Payroll Expenses								
6100 - Wages - Office Manager	2,378.55	2,730.00	(351.45)	87.13 %	4,636.23	5,460.00	(823.77)	84.91 %
6105 - Wages - Handyman	1,618.52	583.33	1,035.19	277.46 %	2,789.56	1,167.00	1,622.56	239.04 %
6110-FICA Expense	266.44	170.83	95.61	155.96 %	797.84	342.00	455.84	233.29 %
6120-FUTA Expense	3.51	12.50	(8.99)	28.08 %	7.87	25.00	(17.13)	31.48 %
6130-SUTA Expense	2.12	33.33	(31.21)	6.36 %	4.74	67.00	(62.26)	7.07 %
6140-Payroll Expense - Fees	0.00	126.67	(126.67)	0.00 %	62.79	253.00	(190.21)	24.82 %
Total for 5599-Payroll Expenses	\$4,269.14	\$3,656.67	\$612.47	116.75 %	\$8,299.03	\$7,314.00	\$985.03	113.47 %
7000-Engineering								

Budget vs. Actuals

Accrual basis

Account	5/1/2019 - 5/31/2019				4/1/2019 - 5/31/2019			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	Over Budget	% of Budget
7010-Lake/Fountain/Aerator Maintenance	0.00	250.00	(250.00)	0.00 %	0.00	500.00	(500.00)	0.00 %
7020-Duck/Swan Food	0.00	100.00	(100.00)	0.00 %	0.00	200.00	(200.00)	0.00 %
7030-Irrigation Maintenance	0.00	416.67	(416.67)	0.00 %	425.00	833.00	(408.00)	51.02 %
7040-Light Bulbs & Supplies	0.00	83.33	(83.33)	0.00 %	0.00	167.00	(167.00)	0.00 %
7040-Lights/Electrical Maintenance	0.00	416.67	(416.67)	0.00 %	0.00	833.00	(833.00)	0.00 %
7060-Professional Expenses	0.00	83.33	(83.33)	0.00 %	0.00	167.00	(167.00)	0.00 %
7070-Electricity	850.20	1,250.00	(399.80)	68.02 %	850.20	2,500.00	(1,649.80)	34.01 %
Total for 7000-Engineering	\$850.20	\$2,600.00	(\$1,749.80)	32.70 %	\$1,275.20	\$5,200.00	(\$3,924.80)	24.52 %
Other Expenses								
7421-Drainage Repairs	0.00	0.00	0.00	--	75.00	0.00	75.00	--
7424 - Plumbing Repairs	0.00	0.00	0.00	--	175.00	0.00	175.00	--
Total for Other Expenses	\$0.00	\$0.00	\$0.00	0.00 %	\$250.00	\$0.00	\$250.00	0.00 %
Total for Expenses	\$43,865.04	\$45,110.00	(\$1,244.96)	97.24 %	\$84,276.48	\$90,223.00	(\$5,946.52)	93.41 %
Net Operating Income	\$960.61	\$0.00	\$960.61	0.00 %	\$11,799.49	(\$2.00)	\$11,801.49	0.00 %
Net Income	\$960.61	\$0.00	\$960.61	0.00 %	\$11,799.49	(\$2.00)	\$11,801.49	0.00 %